



Looking for a career where you can make a difference in the lives of children and families? The Recruiter and Trainer at Arms Wide Adoption Services is the job for you!

Arms wide Adoption Services is a child and family serving organization with a 45-year history that is deeply committed to transforming the lives of children in need of safe and nurturing permanent families in Houston and South Texas.

Role Overview: The Recruiter and Trainer is primarily responsible for development and implementation of the foster care and adoption family development, family recruitment and training program. This role actively participates in activities associated with the recruitment, assessment and training of prospective foster and adoptive parents throughout the application, assessment, and approval process.

Arms Wide is looking for someone who is:

- Organized
- Self-Motivated to support children and families
- Energetic
- Team player with optimistic outlook
- Trauma informed
- Ability to motivate teams

Experience/Skills Required

- Bachelor's degree, preferably in related Human Services field.
- Experience in Child Welfare Resource Family Recruitment
- Experience in Facilitating Training Sessions
- Licensed Child Placing Agency Administrator or willingness to test
- Strong ability to plan for and manage multiple projects and staff
- Engage in network and relationship building as the department strategy dictates.

Experience/Skills Preferred

- Experience in case management, crisis intervention, or child welfare.
- Experience with Trust Based Relational Intervention
- Experience in an approved method of emergency behavior intervention
- 2 years child placing experience
- Experience with Curriculum

Travel Required

- Reliable transportation required. Mileage reimbursed.

Our Benefit Package Includes

- Medical, dental and vision plans for employee and eligible dependents
- 401k retirement plan with match



- Paid life insurance
- Generous vacation (paid time off) plan
- paid holidays each year (10 days)
- 2 paid "Employee Choice" days each year
- Convenient central location with free parking
- Employee Assistance Program
- Employee Discount (Perks) Program

Programs, resources and benefit eligibility vary based on scheduled hours worked and length of service at Arms Wide Adoption Services.

Arms Wide is an equal opportunity employer.

Arms Wide is committed to selecting and employing the best and most qualified person available for each job opening without unlawful discrimination of any kind. Additionally, Arms Wide is committed to providing a work environment free of discrimination and harassment on the basis of race, color, sex (including pregnancy, sexual orientation and gender identity), marital or parental status, veteran status, religion, national origin, age, disability, family medical history, genetic information, or political affiliation.

For more information about Arms Wide Adoption Services, please visit our website at Homepage ★ Arms Wide Texas Adoption Services (armswideadoption.org)

To apply, please send your cover letter and resume to careers@armswide.org