



Looking for a Rewarding Career While Helping Children & Families?

Arms Wide Adoption Services is a child and family serving organization with a 45-year history deeply committed to transforming the lives of children in need of safe and nurturing adoptive families in Houston and South Texas. Our transformational programs include foster care, adoption, post adoption and post permanency support. We currently have an opening for a **Post Adoption Case Manager**. The Post Adoption Case Manager provides information and referral services to post adoption families seeking services, as needed. The Post Adoption Case Manager works to maintain an effective working relationship between all Arms Wide Adoption Services' programs in order to provide a continuum of service to adopted children and their families. Office location: Houston, Texas.

Experience/Skills Required:

- Bachelor's Degree in Social Work, or related area, with one year of child welfare or child placing experience

Preferred Qualifications

- Bilingual in Spanish/English preferred

Travel Required

- Reliable transportation required. Mileage reimbursed.

Our Benefit Package Includes

- Medical, dental and vision plans for employee and eligible dependents
- 401k retirement plan with match
- Paid life insurance
- Generous vacation (paid time off) plan
- 8 paid holidays each year (10 days)
- 2 paid "Employee Choice" days each year
- Employee Assistance Program
- Employee Discount (Perks) Program

Programs, resources and benefit eligibility vary based on scheduled hours worked and length of service at Arms Wide Adoption Services. Arms Wide is an equal opportunity employer.

Arms Wide is committed to selecting and employing the best and most qualified person available for each job opening without unlawful discrimination of any kind. Additionally, Arms Wide is committed to providing a work environment free of discrimination and harassment on the basis of race, color, sex (including pregnancy, sexual orientation and gender identity), marital or parental status, veteran status, religion, national origin, age, disability, family medical history, genetic information, or political affiliation. For more information about Arms Wide Adoption Services, please visit armswide.org

To apply, please send your cover letter and resume to careers@armswide.org

Careers@armswide.org

Swebster@armswide.org

Shelly Webster, Director of Compliance, Post Adoption and Post Permanency Services

FULFILLING FAMILIES

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