

WWK Recruiter Job Posting

Looking for a career where you can make a difference in the lives of children and families? The Wendy's Wonderful Kids Recruiter position at Arms Wide Adoption Services is the job for you!

Arms Wide Adoption Services is a child and family serving organization with a 45-year history that is deeply committed to transforming the lives of children in need of safe and nurturing permanent families in Houston and South Texas.

We are hiring for a **Wendy's Wonderful Kids Recruiter**. The Wendy's Wonderful Kids Recruiter will connect youth who wait for permanent homes with families who wish to adopt by implementing and coordinating effective recruitment, matching and support services for an active caseload of 12-15 youth.

A key strategy in the child-focused recruitment model used by the Wendy's Wonderful Kids Recruiter is to explore the child's history and contact people with whom the child has a pre-existing relationship (such as relative, neighbors, mentors, teachers, pastors, etc.) who may serve as potential adoptive placements or as sources of information to find a permanent home for that child. Finding an adoptive placement who the child already knows can increase the child's comfort with and openness to adoption. Instead of working to find the right child for adoptive parents, Wendy's Wonderful Kids Recruiter strives to find the right adoptive parents for a child.

Experience/Skills Required

- Bachelor's degree, preferably in related Human Services field.
- Flexibility to work evenings and occasional weekends
- Demonstrated ability to organize and manage multiple projects and cultivate relationships
- Commitment to work from a strengths based and/or youth development perspective.

Experience/Skills Preferred

- Degree in social work or 2 years post graduate direct experience with youth preferred
- Experience in the foster care and adoption field

Travel Required

- Reliable transportation required. Mileage reimbursed.

Our Benefit Package Includes

- Medical, dental and vision plans for employee and eligible dependents

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- 401k retirement plan with match
- Paid life insurance
- Generous vacation (paid time off) plan
- 8 paid holidays each year (10 days)
- 2 paid "Employee Choice" days each year
- Convenient central location with free parking
- Employee Assistance Program
- Employee Discount (Perks) Program

Programs, resources, and benefit eligibility vary based on scheduled hours worked and length of service at Arms Wide Adoption Services.

Arms Wide is an equal opportunity employer.

Arms Wide is committed to selecting and employing the best and most qualified person available for each job opening without unlawful discrimination of any kind. Additionally, Arms Wide is committed to providing a work environment free of discrimination and harassment on the basis of race, color, sex (including pregnancy, sexual orientation and gender identity), marital or parental status, veteran status, religion, national origin, age, disability, family medical history, genetic information, or political affiliation.

For more information about Arms Wide Adoption Services, please visit our website at: www.armswide.org.

To apply, please send your cover letter and resume to cshephard@armswide.org